

Special District Candidate Qualifying Checklist

- Qualifying Fee** (Unless qualifying by the petition method)
 - Cash or check payable to Supervisor of Elections (not required to be paid by campaign account)
 - Amount is **not less** than the qualifying fee
 - Written and numerical numbers are both filled in and are the same

- Candidate Oath, NonPartisan Filed (DS-DE 302NP)**
 - Under Oath of Candidate, name as it is to appear on the ballot provided (First **and** last name)
 - Office provided (must include name of office including district, if applicable)
 - County of legal residence
 - Candidate signature
 - Venue provided (county where oath was taken)
 - Date of notarization
 - Personally known or identification is indicated
 - Contains notary signature and seal (**Notary commission not expired when notarized**)
 - Notary name stamped or printed below signature

- Financial Disclosure Filed (Form 1)**
 - 2019** form – Original¹
 - Candidate's signature provided

- Appointment of Campaign Treasurer² (Form DS-DE 9)** (Do **not** file again if previous filing is correct)
 - Office provided – **must include name of office including district, if applicable**
 - Campaign treasurer designated
 - Primary depository designated
 - Candidate original signature
 - Candidate indicated date signed
 - Campaign treasurer's acceptance of appointment complete
 - Campaign treasurer's signature provided
 - Campaign treasurer indicated date signed

- Statement of Candidate (Form DS-DE 84)**
 - Candidate Name
 - Signature of Candidate
 - Date of submission

¹If you are a sitting public official and have already filed the original with the Supervisor of Elections, you may file a copy that is stamped as received by the Supervisor or provide a cover letter indicating that original was previously filed with the Supervisor.

²Pursuant to Section 99.061(3), Florida Statutes, a special district candidate who does not collect contributions and whose only expense is the filing fee or signature verification fee is not required to appoint a campaign treasurer or designate a primary campaign depository.