

Candidate Qualifying Checklist

- Qualifying Fee** (Unless qualifying by the petition method)
 - Check payable to the Supervisor of Elections
 - Check drawn on campaign account
 - Check drawn on bank designated on Form DS-DE 9
 - Amount is **not less** than the qualifying fee
 - Written and numerical numbers are both filled in and are the same
 - Check is signed by treasurer or by deputy treasurer

- Appointment of Campaign Treasurer (Form DS-DE 9)** (Do **not** file again if previous filing is correct)
 - Office provided – **must include name of office including district, if applicable**
 - Party affiliation provided, if applicable (exception – Judicial and School Board Candidates, since they are non-partisan offices)
 - Campaign treasurer designated
 - Primary depository designated
 - Candidate original signature
 - Candidate indicated date signed
 - Campaign treasurer’s acceptance of appointment complete
 - Campaign treasurer’s signature provided
 - Campaign treasurer indicated date signed

- Statement of Candidate (Form DS-DE 84) and (Form DS-DE 83 – for Judicial Candidates in addition to the Ds-DE 84)**
 - Candidate Name (Judicial Group for Judicial Candidates as well)
 - Signature of Candidate
 - Date of submission

- Financial Disclosure Filed (Form 6)**
 - 2019** form – Original¹
 - Candidate’s signature provided
 - Venue provided (county where oath was taken)
 - Date of notarization provided
 - Personally known or identification provided is indicated
 - Contains notary signature
 - Notary name stamped or printed below signature
 - Notary commission not expired when notarized

Candidate Oath, (DS-DE 301SL, DS-DE 302NP, DS-DE 303JU, DS-DE 304SB)

- Under Oath of Candidate, name as it is to appear on the ballot provided (First **and** last name)
- Office provided (must include name of office including district, if applicable)
- County of legal residence
- Under Statement of Party, party affiliation provided, **if applicable**
- Candidate signature
- Venue provided (county where oath was taken)
- Date of notarization
- Personally known or identification is indicated
- Contains notary signature and seal (**Notary commission not expired when notarized**)
- Notary name stamped or printed below signature

¹If you are a sitting public official and have already filed the original with the Commission on Ethics, you may file a copy that is stamped as received by Ethics or provide a cover letter indicating that original was previously filed with Ethics.